

## **EMPLOYEE BACKGROUND FORM**

This form is intended to identify bidder employee backgrounds as they directly relate to experience. This form should be used to provide employee backgrounds for: A) Conversion staff, B) Post-conversion staff and C) On-call staff. Conversion staff are those employees that would plan and execute the system conversion that would be required if the selected bidder is not the existing vendor. Post-conversion staff are those employees responsible for the system's ongoing operation, maintenance, alterations, development, enhancement etc. On-call staff are those employees unassigned to ongoing operational or developmental responsibilities that would be available for assistance as the need arises.

Bidder's Name

Employee's Name and Title

---

---

Employee's years of experience with:

A) Parking Systems\_\_\_\_\_

B) Related Systems\_\_\_\_\_

Employee's staff categorization for the Cleveland project/system:  
(mark appropriate categories):

A) Conversion\_\_\_\_\_

B) Post-conversion\_\_\_\_\_

C) On-call\_\_\_\_\_

Description of planned role in the Cleveland project/system:

---

---

---

Percentage of employee's time to be devoted to the Cleveland project/system (for on-call staff enter the maximum percentage of availability)

A) Conversion\_\_\_\_\_

B) Post-conversion\_\_\_\_\_

C) On-call\_\_\_\_\_

Identify a maximum of five (5) projects/systems that are/were most similar to Cleveland that provides the employee with experience. No or limited credit will be given for incomplete responses, using other formats, or for projects/systems which cannot be verified by the references given. One additional page maybe attached for each of the five (5) projects/systems if needed to fully describe the employee's role.